**Guidelines for submitting a research proposal**

1. The student will submit the research proposal in **five** attached copies (preferably in a folder) and printed in font 12 David spelling, double space between the lines, with margins of 2.5 cm from each side.
2. The research proposal will include **a maximum of 20 pages** (excluding title page, abstract and list of sources).

Students in the integrated and direct track will submit an extended and more detailed research proposal. (Up to 26 pages)

1. The footnotes and appendices should be reduced to the minimum necessary.
2. A doctoral dissertation will be done in the nature of empirical or academic-theoretical research or a combination of the two. This should be noted in the proposal itself.
3. The proposal will include the following parts:
4. **Title page:** Information items according to the attached example. The title of the study must be written in Hebrew and English. Do not write punctuation at the end of the title.
5. **Abstract**: A concise description of the study, up to 250 words in Hebrew and English (one after the other). For details on how to submit the abstract, see below.
6. **Introduction**: A theoretical justification of the research, a review of the main points of the relevant literature and a general description of the issue that the research will address. An exact definition of the research question (s) on which answers will be received at the completion of the proposal (this can be formulated in the format of the hypotheses).
7. **Research methods**: Details of the research method according to which the research question / questions will be translated as given terminology, as follows: description of the research method, number of subjects expected and method of sampling, research tools, intervention methods (if relevant) and research groups, research procedure and statistical tests used to test the hypotheses.
8. A section should be added on the importance of the research, its contribution and innovation compared to what has been done in the field so far.
9. **Sources** (not numbered): Be particular on accuracy, systematic and up-to-date record of all the sources mentioned in the body of the proposal, according to the guidelines in the field of the given proposal (as APA or CHICAGO MANUAL OF STYLE updated versions).
10. The research plan will be submitted in the Hebrew language. In special cases, with the prior approval of the of the PhD Committee, the proposal can be submitted in a foreign language.
11. If the subject of the work requires the **approval of the Ethics Committee**, this approval must be taken care of by the department **according to the new procedures**. Upon submission of the proposal for adjudication to the faculty, the approval must be attached.
12. Proper language and style must be maintained.
13. The form "Proposal of a program for research work in the framework of postgraduate studies" must be attached signed by the student/supervisor

Bar Ilan University

Department of \_\_\_\_\_\_\_\_\_\_

**Proposal for a research program as part of the postgraduate studies**

**Name of the proposal in Hebrew**

**(Without punctuation at the end of the title)**

**Name of the proposal in English**

**(Without punctuation at the end of the title)**

**Submitted by (Name and ID)**

**Reviewed by**

**Year Ramat Gan**

**Instructions for writing a summary (up to 250 words)**

The abstract should summarize the following points:

1. Introduction - the theoretical basis of the research and an exact definition of the research question(s) (this can be formulated in the format of a hypotheses)
2. The research innovation
3. The purpose of the research
4. The research method - the number of subjects, the research tools, the intervention method (if any) and the research groups, through the sampling and research procedure
5. The accompanying data processing method and statistics

The above points are constructed, according to the requirement from the abstract of the paper, except for the findings of the study.